## Setting up the FaxFinder client

Before being able to use the FaxFinder client, you will need to set up its connect to the server.

1. Double-click on the FaxFinder desktop icon to launch the program:



2. Notice that the client shows no connection to the server:

FaxFinder Client					- 🗆 ×
				M	JLTITECH O
Fax Manage Help					
	2		<u>_</u>	<u>_</u>	2
New Fax Configuration	Contacts	Fax Servers	Logs	Print Captures	Refresh
Scheduled Sent Rec ed					
State	reated At	Pages	Subject	Recipient	Actions
				Number of Entries t	o Show: 10 🔻
In the server to the server					

3. Click on Manage and Fax Servers:

	/				
FaxFind Client					– 🗆 ×
				M	
Fax Manage Help					
General Configuration			-		~
Contacts figuration				<u>.</u>	<u> </u>
Ne 🕿 Fax Servers	ntacts	Fax Servers	Logs	Print Captures	Refresh
📥 Logs					
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State C	Created At	Pages	Subject	Recipient	Actions
				Number of Entrie	to Shour 10 -
No connection to the server					

4. Click Add:

Fax Servers	×
-22	MULTITECHO
Fax Servers	Actions
Add Auto Discover	Close

5. Enter the following information to the Add Server popup box:

Add Fax Server			×
Server Address:			Use SSL
Username:			
Password:			
	Show	Password	
		ОК	Cancel

Server Address: faxfinder.main.local.una.edu

Username: Your UNAPortal username

Password: Your UNAPortal password

5b. Be sure the box is checked for Use SSL

Add Fax Server	×
Server Address:	faxfinder.main.local.un 🗹 Use SSL
Username:	jdoe
Password:	•••••
	Show Password
	OK Cancel

6. This screen confirms the server has been saved correctly. You have completed the setup and can click close.

